ROLE DESCRIPTION - LEAD FOR SITTING VOLLEYBALL

**Term:** Four years from the AGM when elected.

**Responsible to:** the Get.Keep.Grow Sub Group.

**Remuneration:** This is a voluntary role. Any reasonable out of pocket-expenses will be met in accordance with the Association’s Expenses Claim Policy.

**Closing Date**: Monday 19th June 2023.

The Lead for the Sitting Volleyball Working Group will have a specific remit to positively impact all areas of Volleyball England and Game Plan strategy through development of Sitting Volleyball in our Regions, Counties, Clubs & Competitions.

**General responsibilities:**

* Lead the implementation and/or development of any specific projects as defined by the relevant Sub Group, by acting as Chair to the Working Group.
* Bring together a group of willing and skilled individuals that facilitate the development and delivery of the work of the Working Group.
* Shall keep the Sub Group, that formed it, up to date and provide expert recommendation on substance changes to relevant rules, regulations and policies.
* Make sure that minutes are taken as a record of each Working Group meeting and shared with the relevant Sub Group.
* Work closely with the relevant Sub Group Chair and Strategic Manager, providing advice and support in the implementation of the annual operation plan.
* Play an active part in helping the associated Sub Group to deliver against its own strategic objectives.
* Make sure the Working Group’s activities reflect the vision, values and culture of Volleyball England.
* Encourage consideration of equality, diversity and inclusion in the work of the Working Group.
* Make sure that the Working Group’s Terms of Reference (as laid out in the Framework) are followed.

**Specific responsibilities[[1]](#footnote-2):**

* To support the strategic development, delivery, implementation, and evolution of Sitting Volleyball with a focus on raising the profile of this discipline of our sport, competition, club and volunteer development
* Support delivery of National Sitting competitions. This includes supporting the operational delivery of the events at the National Volleyball Centre and other specified locations.
* Collaborating with the officials and coaches Working Group to ensure there are coaches and officials to support sitting volleyball’s development.
* **Obtain regular feedback and ensure all activities and delivery of the Working Group remain current, meet the changing needs of our customers (the volleyball community) and deliver the Game Plan.**
* **Support (including support to other Working Groups) the creation of innovative and dynamic competitions and products that lead the way in engaging new and existing participants in sitting volleyball whilst also generating a commercial return.**
* **Support to regional/county associations on sitting volleyball development and ideas as requested from time to time.**
* **Collaboration with other Working Groups, Sub Group and Hub activity as agreed from time to time.**

**Key requirements:**

* To have relevant and appropriate commercial and income diversification experience, ideally within a sports setting.
* A clear understanding and previous experience of business development, financial management, projects and customer management.
* To have an awareness, understanding, and appreciation of the needs of the Volleyball England membership.
* To have proven leadership and people skills.
* To apply the Volleyball England guiding principles.

**How to Apply:**

**Download and complete the application form and submit to governance@volleyballengland.org**

**For the purposes of this voluntary position, the person appointed is required to be a member of Volleyball England as defined by the Articles of Association.**

**END.**

1. Taken from the Framework Document [↑](#footnote-ref-2)